

# ADJUNCT FACULTY NEWSLETTER

OUR COMMUNITIES. YOUR COLLEGE



## WE ARE BACK OPEN!

*Welcome and welcome back!*

The adjunct faculty room is back open to serve you. Whether your teaching from campus or your home, we would like to assist you in any way we can. The room is available for limited supplies, computer usage, printing, and day-to-day preparation for your courses. Please come to us with your questions or concerns and we will be happy to assist you. Please see the list of our locations with room numbers! Once you identify a location, please contact LaQuisha Glasco ([lglasco@ivytech.edu](mailto:lglasco@ivytech.edu)) OR Chakysha Williams ([cwilliams448@ivytech.edu](mailto:cwilliams448@ivytech.edu)) to get the room code!

**Please send all inquires to  
[indianapolis-adjunctfacultyoffice@ivytech.edu](mailto:indianapolis-adjunctfacultyoffice@ivytech.edu)**

## IVY TECH WORK ROOM LOCATIONS!

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- **North Meridian Center (NMC) - NMC 501**
  - **Illinois Fall Creek (IFC)**
    - **IFC 215 (Math)**
    - **IFC 313 (Liberal Arts)**
    - **IFC 413 (Early Childhood Education)**
    - **IFC 513 (Human Resources, Business, Paralegal)**
  - **Glick Technology Building**
    - **T-324**
    - **T -333**
  - **Lawrence Campus**
  - **Avon - Rm 101**
  - **Franklin - RM 133**
  - **Greencastle - RM 200**
  - **Noblesville - RM 132**
  - **Shelbyville - RM 119**
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# Upcoming Events

JOIN US FOR  
DISABILITY AWARENESS MONTH SPEAKER

## KRISTIN FLESCHNER

REMAINING  
OPTIMISTIC WHILE  
OVERCOMING  
CHALLENGES

**MARCH 10**  
12:30 PM EST

To register for the event, visit:  
[IvyTech.edu/Diversity](https://IvyTech.edu/Diversity)

This event is co-hosted by the Ivy Tech Terre Haute Campus and the Office of Diversity, Equity and Belonging.

If you need disability accommodations, please contact **Jaime Frey** in Disability Support Services at (812) 298-2282 or email [jfrey@ivytech.edu](mailto:jfrey@ivytech.edu).



Kristin is a powerful advocate for equal opportunities for all. She has worked in the federal government at the intersection of national security and human rights issues for nearly 11 years. In the midst of losing her sight, Kristin attended Harvard Law School, where she received the Dean's Leadership Award for her work on universal design and accessibility issues on campus.

An avid cyclist, Kristin won gold in the 2018 and 2019 Para Road National Cycling Championship and silver in the 2018 and 2019 Para Road Cycling National Time Trial. She won two bronze medals in the 2019 Para Track Cycling Nationals Championship. She is a Boston Marathon finisher and has completed several endurance cycling races.

Learn more at [kristinfleschner.com](https://kristinfleschner.com)

## ARE YOU IN NEED OF OFFICE SUPPORT THIS SPRING 2021?

**HIRE A**  
**Federal Work Study (FWS)**  
**Student TODAY!**

Complete this survey:  
[bit.ly/HM-form](https://bit.ly/HM-form)

SUBMIT YOUR REQUEST AT:  
[INDY-WORKSTUDY@IVYTECH.EDU](mailto:INDY-WORKSTUDY@IVYTECH.EDU)

Find More Information at [bit.ly/hm-ivytech](https://bit.ly/hm-ivytech)

 **IVY TECH**  
COMMUNITY COLLEGE  
CAREER COACHING AND  
EMPLOYER CONNECTIONS

**CONTACT US:**  
317-921-4881  
[INDIANAPOLIS-CCEC@IVYTECH.EDU](mailto:INDIANAPOLIS-CCEC@IVYTECH.EDU)



# CORONAVIRUS Tips for Prevention

- Stay away from ill people and stay away from others if you are ill. Wear a mask when in public.
- Wash your hands often with soap and water. Cover your cough or sneeze with your elbow or tissue.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Do not share drinks, food, or utensils.
- Get an annual flu shot through your primary care provider or local clinic.
- Clean and disinfect common touch surfaces frequently.
- Avoid large or crowded events if you feel sick.

# REMEMBER OUR STUDENT SUCCESS COMMITMENTS

Students success is a shared responsibility among student, faculty, staff and other college community members. A campus culture of student success is fostered when all actively seek to improve on the following behaviors.

## STUDENTS

- **ATTEND** CLASS, LEARN THE NAMES OF YOUR INSTRUCTORS, AND WORK TO DEVELOP A RELATIONSHIP OF TRUST WITH THEM
- **COMPLETE** WHAT YOU START
- **ATTEMPT** EACH ASSIGNMENT
- **DEVELOP** WELL-ORGANIZED AND DISCIPLINED STUDY HABITS
- **ASK** QUESTIONS AND BE PREPARED TO USE CAMPUS SUPPORT RESOURCES, SUCH AS TUTORING OR DISABILITY SUPPORT SERVICES, WHEN NEEDED

## STAFF

- **MAKE** EYE CONTACT, SMILE, AND SAY HELLO TO EVERYONE ON CAMPUS
- **CELEBRATE** POSITIVE STUDENT BEHAVIOR AND INTERVENE WHEN VULNERABLE BEHAVIOR IS NOTICED
- **ENGAGE** WITH STUDENTS, STAFF, AND FACULTY - ESTABLISH A PERSONAL CONNECTION
- **ESTABLISH** CLEAR AND COHERENT PRACTICES AND PROCESSES FOR STUDENTS - ELIMINATE BARRIERS AND MAKE OTHERS
  - **AWARE** WHEN NEEDED
- **KNOW** YOUR CAMPUS RESOURCES AND DIRECT STUDENTS TO THEM WHEN NEEDED

## FACULTY

- **INTERACT** WITH STUDENT BY NAME BY FIRST CLASS/END OF FIRST WEEK
- **MONITOR** STUDENT BEHAVIOR AND PROGRESS CLOSELY AND INTERVENE IMMEDIATELY, INCLUDING PROVIDING TIMELY FEEDBACK ON ASSIGNMENT/EXAMS SO STUDENTS CAN MAKE CHANGES TO THEIR LEARNING PRACTICES
- **INITIATE** ONE-ON-ONE AND FREQUENT COMMUNICATIONS WITH STUDENTS EARLY IN SEMESTER, AND MAINTAIN COMMUNICATION THROUGHOUT THE SEMESTER
- **CONDUCT** HIGHLY STRUCTURED COURSES WITH PENALTIES FOR MISSED EXAMS AND ASSIGNMENTS BUT BE FLEXIBLE WHEN APPROPRIATE
- **KNOW** YOUR CAMPUS RESOURCES AND DIRECT STUDENTS TO THEM WHEN NEEDED